

Oswego High School
HOME OF THE PANTHERS

Activity/Club Application

Approval Process:
Step 1: The Activity/Club Application is complete and submitted to Mr. Cooney in the Main Office.
Step 2: Student(s) and/or sponsor(s) meet with Mr. Cooney to review the application.
Step 3: The administration will consider the club/activity to be on probationary status for the following semester.
Directions: Please complete the following questions and return to the Student Activities Director. Forms are due by November 1st for second semester consideration and by March 1st for consideration for the following year.
(Please note: Activities/Clubs will not be considered for the current semester.)

Activity/Club Name: _____

Activity/Club Purpose: _____

List contributions or benefits this club will make to the building or school community: _____

How is your activity/club different or unique from others at OHS? _____

Activities and clubs at OHS need to align with the school and district mission statement. Please explain how this activity/club will align with the mission: _____

Activity/Club Details

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Staff member status is requires to sponsor an activity or club.

Sponsor's name: _____

Phone #: _____ Room #: _____

In order to be a club at OHS, you group will need to meet two times per month for the duration of the school year. Clubs/Activities may only meet on campus with the exception of approved, school-sponsored field trips. *(Please note: Any changes should be communicated by the sponsor to the Student Activities Director.)*

Meeting dates: _____

Meeting times (Start/End): _____

Meeting location: _____

Please list proposed field trips, events, community projects, fundraisers, or any activity outside of a meeting that the club will sponsor at OHS or attend off-site:

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____

Please propose a budget specifying sources of funding and expected expenditures: _____

If students are assessed a fee, please provide the amount and explain how the fees will be used:

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Student fee amount: _____

Explanation of fee usage: _____

(Please note that any approved club must open an account with the bookkeeper and all funds must be deposited within 24 hours of collection. All checks need to be made payable to OHS and club sponsors are responsible for keeping detailed and accurate records of all funds collected and distributed.)

Sponsor Signature: _____

Date: _____

Club Officer(s) signature: _____

Date: _____

Club Officer(s) signature: _____

Date: _____

Club Officer(s) signature: _____

Date: _____

Club Officer(s) signature: _____

Date: _____

Office Use:

_____ **Yes, recommended for probationary status**

Start date: _____

_____ **No, not recommended**

Explanation: _____

Activities Director signature: _____ Date: _____

Principal signature: _____ Date: _____

